

## FROM CHAIRMANSHIP OF THE BOARD OF DIRECTORS TRADE REGISTRY NO: 13898 CALL TO ORDINARY GENERAL ASSEMBLY MEETING

Our Company's Ordinary General Assembly with regards to 2020 activities will be held at 2:30 PM on Friday, 09.04.2021, at the Company Headquarters situated at Emek Mahallesi Aşıroğlu Caddesi No:147 Darıca/KOCAELI.

Since the attendance list will be formed by taking into account the list of shareholders provided by Merkezi Kayıt Kuruluşu A.Ş. (MKK-Central Registry Organization) for the General Assembly Meeting, the shareholders whose names are on the list may attend the meeting if only they present their IDs. In order to fully carry out the related procedures, we kindly request our shareholders or their attorneys to arrive at the meeting hall at least one hour before the meeting time in order to process their information.

Our shareholders who would like to be represented by attorneys are required to;

- 1. Fill in and sign the letter of attorney as in the below given sample and have their signatures certified by a public notary (a template can be found on our website: www.sarkuysan.com), or
- 2. Please attach an authorized signature list certified by a public notary to the signed letter of attorney (copies are not valid).

Our shareholders can deliver their letters of attorney to their attorneys or send them directly to our Company.

As per the Article 437 of Turkish Commercial Code, our Consolidated Financial Tables, Annual Report, Audit Reports, Dividend Share Suggestion for the Board of Directors were presented for the review of our shareholders at our company headquarters as of Friday, 12.03.2021 as well as our contact locations art the addresses of Perpa İş Merkezi A Blok Kat 7-8 No:733-735 Okmeydanı, Şişli Istanbul, Aegean Free Zone Nilüfer Sk. 19 Gaziemir-Izmir, Birlik Organised Industrial Zone, Batı Cad. No:4 34953 Tuzla Istanbul and on our website www.sarkuysan.com.

Shareholders who will not be able to personally attend to the General Assembly can electronically attend the meeting from any locations with an Internet connection after conducting the required procedures as per the provision of the article 1527/5 of Turkish Commercial Code.

Considering COVID-19 pandemic and the accompanying overall community health requirements and as part of the measures taken to prevent the disease to spread in our country, please kindly be informed that shareholders who would like to physically attend the General Assembly shall be required an HES code and necessary checks shall be carried out at the entrances of the building as part of the fight against the virus. Furthermore, we kindly request our shareholders to arrive at our Company with maximum measures taken regarding the pandemic.

To access our Headquarters; coming from the direction of Istanbul on highway D-100 (E-5), please pass the petrol station of Türkiye Petrolleri (TP) and continue from the side road without entering the underpass. Then please take the Darica turn and pass our factory building located at approx. 300 meters of distance on the left and our Headquarters is at the right-hand-side of the road.

A sketch can be accessed on our website www.sarkuysan.com.